

## **COUNTERFEIT AND SUSPECTED UNAPPROVED PARTS PREVENTION POLICY**

### **OBJECTIVE**

To preclude the introduction of counterfeit product into the supply chain through avoidance, mitigation and disposition processes

### **THE PROCEDURE**

Distributed Micro Technology's principle business is as a Franchised Distributor. The nature of the relationship between itself and the OCM/OEM can be found on the Distributed Micro Technology website and/or the original OCM/OEM's website. As Distributed Micro Technology Ltd purchases directly from the OCM/OEM or their appointed authorised distributor the probability of receiving a counterfeit electronic part is minimal, thus, it can be justified that incoming parts directly from these sources are subject to our standard goods in procedure. Which will include :-

- 1) Paperwork validation
- 2) No evidence of alteration, mishandling, re-packaging or improper packaging

It is accepted that another source of incoming parts are those that have been returned from a customer. This, of course, is the highest risk to Distributed Micro Technology Ltd. No returns will be accepted without the company first issuing a Returns Material Authorisation. That authorisation identifies the original despatch details to the customer including core details such a part number, quantity, batch numbers, dates and invoice details. In addition, there is a requirement to stipulate the issue that necessitates the return request.

Product being returned will be accepted into inventory may be subject to further checks, such as:

- 3) That the product was purchased from Distributed Micro Technology in the first instance.
- 4) Basic electrical characteristics testing.

Notwithstanding the above, if the customer is an independent distributor then the items will be treated as suspect.

If during the above validation tests there is any mismatch, then the parts will be treated as suspect. If parts are not verified according to the above criteria then the parts will be destroyed as per the scrap process and not brought back into the supply chain.

### **Distributed Micro Technology Limited**

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Company Registration No. 209 1386 VAT Registration Number: GB 450 3145 86

Distributed Micro Technology Ltd ensures all staff involved in the procurement and receipt of components are trained in the techniques of identifying counterfeit product. These to include but are not limited to:

- Misleading marking on the material label or packaging
- Misleading documentation
- Inadequate response to questions posed to supplier
- Login information for Electronic Resellers Association (ERA)

Distributed Micro Technology commits to keep accurate batch information for every product within our stock.

Distributed Micro Technology commits to the control of suspected and scrap of confirmed counterfeit parts to prevent re-entry into the supply chain.

Reporting on both confirmed and suspicious counterfeit parts shall be authorised by the Quality Manager. They shall make appropriate reports to the Board of Directors, affected Customers, affected Manufacturer, the Electronic Resellers Association and governmental organisations. Confirmed counterfeit can only be determined by the Manufacturer.

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